



Wednesday, March 10, 2021 3:00 - 4:30 pm

Location: Zoom

STUDENT EQUITY COMMITTEE

The Student Equity Committee meets the 2nd & 4th Wednesday of each month from 3:00 to 4:30 pm during the Fall & Spring semesters. Due to the COVID-19 crises, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, the SBCC Student Equity Committee has temporarily suspended physical meetings.

SEC Charge

The Student Equity Committee is a subcommittee of the College Planning Committee charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan. The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds. The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts. The committee works with departments, programs, and the campus community to understand disproportionate impact related to their role and to support activities focused at removing barriers to success and eliminating inequity from students' experiences at our College.

Members

Roxane Byrne, Interim Coord. of Equity, Diversity, and Cultural Competency (Administrative Co-Chair, non-voting)

Brittanye Muschamp, Automotive Services and Technology (Faculty Co-Chair, non-voting)

Andrew Gil, Academic Counseling (Faculty representative, voting)

Donte Newman, Communication (Faculty representative, voting)

Benjamin Reyes, Accounting (Faculty representative, voting)

Shelby Arthur, International Student Program Advisor (CSEA representative, voting)

Chelsea Lancaster, Student Program Advisor EOPS/CARE/CalWORKs (CSEA representative, voting)

Raquel Hernandez, Student Program Advisor ESL (CSEA Proxy for Chelsea Lancaster)

Julio Martinez, Media Technician Learning Resource Center (CSEA representative, voting)

Sachiko Oates, Noncredit Coordinator (ALA representative, voting)

Claudia Johnson, Director of Dual Enrollment (ALA representative, voting)

Marueen McRae Goldberg, Director of Financial Aid (ALA representative, voting)

Elizabeth Imhof, Dean of Arts, Humanities, and Social Sciences (Advisory, non-voting)

Margaret Prothero, Guided Pathways Faculty Coordinator (Advisory, non-voting)

Paloma Arnold, Dean of Student Affairs - SEA Liaison (Advisory, non-voting)

Christina Llerana, Director of EOPS (Advisory, non-voting)

Kyle Rasmussen, Veterans Coordinator (Advisory, non-voting)

Robin Goodnough, Academic Senate (Liaison, non-voting)

Luz Reyes-Martin, Executive Director of Public Affairs & Communications (Advisory, non-voting)



Z Reisz, Senior Director of IR, Assessment & Planning (Advisory, non-voting)

Pamela Ralson, EVP Educational Programs (Advisory, non-voting)

1. CALL TO ORDER

1.1 Welcome / Call to Order

1.2 Land Acknowledgement

Before we begin, I ask you to join me in acknowledging the Chumash Peoples. As this meeting is virtual, we are all in different places around what is now California. Today I sit in the center of Chumash territory, as does our SBCC campus.

No matter where we are, we are all on unceded, stolen and/or occupied Indigenous lands.

We would like to acknowledge this and pay respects to all Indigenous Elders, past, present and emerging and their experiences, their lands and the ways in which they live in right relationship with the natural world.

Much of the work done by this institution is within the traditional territory of the Chumash Peoples, and/or affects other Indigenous peoples in their territories. Each Tribe, Council, Clan and Band is working diligently to restore and continue their traditional stewardship practices on these lands and heal from this historical trauma.

As guests it is our responsibility to understand and acknowledge historical and current Indigenous presence on the land and water that we are on and working to protect. I encourage all of you present, as part of our work together, to commit to advocate to ensure that our processes, make room for their Indigenous voices to be heard, for their Traditional Ecological Knowledge of these territories to be listened to and for their peoples to be a part of the healing of these lands and waters, as well as themselves.

This acknowledgment is brief and in no way complete, but demonstrates a commitment to begin the process of creating a relationship with the local Indigenous Communities and work to dismantle the ongoing legacies of settler colonialism.

If you don't already know whose land you are on, please go to native-land.ca to find out.

I would like to thank the Coastal Band of the Chumash Nation and The Wishtoyo Foundation for their support and collaboration to create this acknowledgement.

1.3 SBCC Mission Statement

Santa Barbara City College welcomes all students. The College provides a diverse learning environment and opportunities for students to enrich their lives, advance their careers, complete certificates, earn associate degrees, and transfer to four-year institutions.

The College is committed to fostering an equitable, inclusive, respectful, participatory, and supportive community dedicated to the success of every student.



2. MEETING PROTOCOL

2.1 Meeting Protocol

The following “meeting etiquette requests” have been designed by the meeting co-hosts to ensure the meeting can proceed in a timely and secure way, while allowing input from members.

- (1) When entering the meeting committee members will initially be in a “waiting room,” which is a feature that will allow the Co-chairs to admit participants and reduce zoom-bombing disruptions.
- (2) All meeting participants will be asked to mute their microphones throughout the meeting unless participating in a discussion. This allows for background noise to be minimized, as well as a smooth transition from one speaker to another so everyone can follow the discussion.
- (3) Members wanting to talk in discussion will be asked to raise their “hand” in the participant section of the Zoom meeting field. The moderating Co-Chair will call on members with their hands raised in order and when there is a natural break in the discussion.
- (4) Members may use the chat feature to ask questions and ask that no discussion take place in the chat so that items can be addressed and recorded in the minutes.
- (5) Members wishing to add an item to the next agenda can email the co-chairs 5 days prior to the meeting,

3. PUBLIC COMMENT

3.1 Public Comment Guidelines

Public Comment: Limited to 2 minutes per speaker unless modified by Co-Chair to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

4. APPROVAL OF MINUTES

4.1 Approve/review [02_24_2020 SEC Minutes](#) *Charge that is listed is the old charge - it has been updated and is submitted for approval to CPC in April. Old charge will remain until it is approved.*

Abstain: Maureen, Raquel

Yes: Andy, Ben, Donte, Julio, Sachiko, Shelby



5. CO-CHAIR UPDATES

5.1 Revealing Institutional Strengths and Challenges Survey (RISC)

- February 25 through Mid March.
- Closes on March 19th. Please make sure to inform students of the survey.
 - *Best response rate of online surveys (Z) gratitude!*

6. DISCUSSION ITEMS

6.1 Request from EVP regarding parking issues (Roxane)

Request: We as a committee put together workgroups to discuss operational issues on campus.

- *Lindsay Maas and Joyce Coleman are concerned about parking (1) should be free in front of student services, (2) process of appealing tickets.*
- *Is this our charge? Or is it our charge to evaluate the plan presented by an operations group that designs it? How do we want to proceed with this request and others like it?*
 - *Process would take a lot of time that should be used on our Student Equity Plan, and we could instead offer a liaison to a workgroup that participates in the planning, then the committee evaluates their plan and provides feedback.*
 - *Is this equity or equality?*
 - *Equality in that everyone doesn't need free parking*
 - *Equity in that special student groups do need that help*
 - *These issues need specialization and direction from within the department*
 - *Having a liaison puts extra work on the people who are already doing equity work, rather than distributing it and empowering others on campus to do it*
 - *Suggestion to require an executive summary about why this is an equity issue*



- *Should we create a form? To request to meet with us and determine if it's an equity issue*
- *Should they appoint a liaison to us to present so that we can hear their process and reasoning, then we can give feedback?*
- *Result: Roxane will reply to Pamela to provide this decision - to form a group within the department or division to create their proposal, then send a liaison to us to present so we can give feedback, work with them to improve the equity lens.*
- *Form workgroup to design the form*

6.2 Update from Program Review Workgroup (Z)

- *Workgroup met on Tuesday, March 9, 2021 from 9 - 11 am.*
 - *Came together and reviewed all the questions in the PEC revisions using an equity lens and gave feedback/suggestions to consider.*
 - *Z sent feedback to PEC co-chairs*

6.3 Institutional Effectiveness Metrics (Z)

- *Z will present about Institutional Effectiveness Metrics*
 - *What info needs to be readily available to inform decisions that improve student success?*
 - *Was it good, was it impactful, did it have the intended impact?*
 - *New Metrics*
 - *Mission statement (diverse learning environment, student outcomes, campus climate)*
 - *CCCCO changed funding formula (how is the college doing)*
 - *Guided Pathways focused on student cohort analysis (how are students doing)*
 - *Integrating planning across different plans (ties in to Student Equity Plan)*
 - *Seeking feedback on the draft metrics identified - please submit survey or email your feedback to Z*
 - *Will be presented tomorrow and open for discussion*

6.4 Defining of Equity - Breakout Groups

- *Each group will:*
 - *(1) Review and discuss the list of equity definition "do's" that were generated at our last meeting*
 - *(2) Add any items that you feel are missing, and*
 - *(3) Highlight the 3 core aspects that you believe are most central to defining equity.*
 - **Keep in mind that this exercise is to help us develop a definition for equity, not to determine what our equity needs or plan should be.*



- Group 1 [worksheet](#) (Raquel, Donte, Julio)
- Group 2 [worksheet](#) (Ben, Maureen, Sachi)
- Group 3 [worksheet](#)
- Group 4 [worksheet](#) (Andy, Shelby, Z)
- Record your top three [here](#)

6.5 General Planning for Spring 2021 Semester

- Goal(s) for SEC this semester
 - Make a guide / handbook to describe process to be followed when writing a Student Equity Plan
 - [CUE Final Student Equity Report](#)
 - [Creating an Actionable Equity Plan](#)

7. HOMEWORK

7.1 [Agenda Collaborative Document](#)

- If you have any thoughts or ideas that you would like to address in the following Student Equity Committee meetings, please use this document or contact Roxane and Brittanye by email
 - *Add the date to your item*

8. UPCOMING MEETINGS

March 24	Spring Break - No Meeting
April 14	3:00 - 4:30 pm
April 28	3:00 - 4:30 pm

9. ADJOURN
