



Wednesday, February 10, 2021 3:00 - 4:30 pm

Location: Zoom

STUDENT EQUITY COMMITTEE

The Student Equity Committee meets the 2nd & 4th Wednesday of each month from 3:00 to 4:30 pm during the Fall & Spring semesters. Due to the COVID-19 crises, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, the SBCC Student Equity Committee has temporarily suspended physical meetings.

SEC Charge

The Student Equity Committee is a subcommittee of the College Planning Committee charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan. The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds. The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts. The committee works with departments, programs, and the campus community to facilitate activities focused on removing barriers to success and eliminating inequity from students' experiences at our College.

Members Present

Roxane Byrne, Interim Coord. of Equity, Diversity, and Cultural Competency (Administrative Co-Chair, non-voting)
Brittanye Muschamp, Automotive Services and Technology (Faculty Co-Chair, non-voting)
Andrew Gil, Academic Counseling (Faculty representative, voting)
Donte Newman, Communication (Faculty representative, voting)
Luz Reyes-Martin, Executive Director of Public Affairs & Communications (Advisory, non-voting)
Benjamin Reyes, Accounting (Faculty representative, voting)
Julio Martinez, Media Technician Learning Resource Center (CSEA representative, voting)
Z Reisz, Senior Director of IR, Assessment & Planning (Advisory, non-voting)
Elizabeth Imhof, Dean of Arts, Humanities, and Social Sciences (Advisory, non-voting)
Sachiko Oates, Noncredit Coordinator (ALA representative, voting)
Chelsea Lancaster, Student Program Advisor EOPS/CARE/CalWORKs (CSEA representative, voting)

1. CALL TO ORDER

1.1 Welcome / Call to Order



1.2 Land Acknowledgement

Before we begin, we would like to acknowledge the Chumash people, who are the traditional custodians of this land. We pay our respects to the Chumash elders, past, present, and future who call this place, the land that Santa Barbara City College sits upon, their home. We are honored to be guests upon this land and are proud to continue their tradition of coming together and growing as a community. We thank the Chumash community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding. *Developed by Mia Lopez, member of the Coastal Band of the Chumash Nation*

1.3 SBCC Mission Statement

Santa Barbara City College welcomes all students. The College provides a diverse learning environment and opportunities for students to enrich their lives, advance their careers, complete certificates, earn associate degrees, and transfer to four-year institutions.

The College is committed to fostering an equitable, inclusive, respectful, participatory, and supportive community dedicated to the success of every student.

2. MEETING PROTOCOL

2.1 Meeting Protocol

The following “meeting etiquette requests” have been designed by the meeting co-hosts to ensure the meeting can proceed in a timely and secure way, while allowing input from members.

- (1) When entering the meeting committee members will initially be in a “waiting room,” which is a feature that will allow the Co-chairs to admit participants and reduce zoom-bombing disruptions.
- (2) All meeting participants will be asked to mute their microphones throughout the meeting unless participating in a discussion. This allows for background noise to be minimized, as well as a smooth transition from one speaker to another so everyone can follow the discussion.
- (3) Members wanting to talk in discussion will be asked to raise their “hand” in the participant section of the Zoom meeting field. The moderating Co-Chair will call on members with their hands raised in order and when there is a natural break in the discussion.
- (4) Members may use the chat feature to ask questions and ask that no discussion take place in the chat so that items can be addressed and recorded in the minutes.
- (5) Members wishing to add an item to the next agenda can email the co-chairs 5 days prior to the meeting,

3. PUBLIC COMMENT

3.1 Public Comment Guidelines

Public Comment: Limited to 2 minutes per speaker unless modified by Co-Chair to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

No public comments were made during the meeting.



4. APPROVAL OF MINUTES

4.1 [01 27 2020 SEC Minutes](#) Approved: Andrew Gil, Donte Newman, Benjamin Reyes, Julio Martinez, Sachiko Oates, Chelsea Lancaster

5. UPDATES & INFORMATION

5.1 During last CPC meeting, definition of equity was discussed and something that is needed ASAP

The SEC has not been charged with developing an institutional definition of equity however, the committee has committed to developing a definition that will be presented to CPC and will inform the SEP process.

5.2 CAC is moving to add equity component to curriculum

CAC is developing how to make equity a part of the curriculum.

6. DISCUSSION ITEMS

6.1 Defining of Equity

- [Defining of Equity \(Shared Resources\)](#)
- Discuss and start creating a rough draft definition of equity

As a large group, all committee members present spoke and brainstormed how to shape a definition of equity. SEC reviewed a number of equity definitions from various sources (see Defining of Equity [Shared Resources]) and started developing a list of items that should and should both be included in a definition of equity. Student participation in the definition of equity was discussed. Ideas were shared about how to include students in this process (ex. Send surveys to students in DI serving programs/classes). This discussion item will be continued during the next SEC meeting.



6.2 General Planning for Spring 2021 Semester

- Goal(s) for SEC this semester
 - Make a guide / handbook to describe process to be followed when writing a Student Equity Plan
 - [CUE Final Student Equity Report](#)
 - [Creating an Actionable Equity Plan](#)

Due to time constraints, this discussion item was tabled until the next meeting.

7. ACTION ITEM

7.1 Strategic Enrollment Management Committee Request for SEC Support of Waitlist Initiative

- [SEC Waitlist Equity Statement](#)

The SEC Waitlist Equity Statement was reviewed by the committee. It was emphasized by members that data should be used to analyze the results of the waitlist initiative to ensure its effectiveness. Due to time constraints, the SEC Waitlist Initiative statement was not approved.

8. HOMEWORK

8.1 [Agenda Collaborative Document](#)

- If you have any thoughts or ideas that you would like to address in the following Student Equity Committee meetings, please use this document or contact Roxane and Brittanye by email
 - *Add the date to your item*



9. UPCOMING MEETINGS

February 24	3:00 - 4:30 pm
March 10	3:00 - 4:30 pm
March 24	Spring Break - No Meeting
April 14	3:00 - 4:30 pm
April 28	3:00 - 4:30 pm

10. ADJOURN
