



Wednesday, December 9, 2020 3:00 - 4:30 pm

Location: Zoom

STUDENT EQUITY COMMITTEE

The Student Equity Committee meets the 2nd & 4th Wednesday of each month from 3:00 to 4:30 pm during the Fall & Spring semesters. Due to the COVID-19 crises, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, the SBCC Student Equity Committee has temporarily suspended physical meetings.

SEC Charge

The Student Equity Committee is a subcommittee of the College Planning Committee charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan. The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds. The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts. The committee works with departments, programs, and the campus community to facilitate activities focused on removing barriers to success and eliminating inequity from students' experiences at our College.

Members

Roxane Byrne, Interim Coord. of Equity, Diversity, and Cultural Competency (Administrative Co-Chair, non-voting)

Brittanye Muschamp, Automotive Services and Technology (Faculty Co-Chair, non-voting)

Andrew Gil, Academic Counseling (Faculty representative, voting)

Donte Newman, Communication (Faculty representative, voting)

Benjamin Reyes, Accounting (Faculty representative, voting)

Shelby Arthur, International Student Program Advisor (CSEA representative, voting)

Chelsea Lancaster, Student Program Advisor EOPS/CARE/CalWORKs (CSEA representative, voting)

Raquel Hernandez (Proxy for Chelsea)

Julio Martinez, Media Technician Learning Resource Center (CSEA representative, interim, voting)

Sachiko Oates, Noncredit Coordinator (ALA representative, voting)

Claudia Johnson, Director of Dual Enrollment (ALA representative, voting)

Vanessa Pelton, Director of Enrollment and Retention Services (ALA representative, voting)

Elizabeth Imhof, Dean of Arts, Humanities, and Social Sciences (Advisory, non-voting)

Margaret Prothero, Guided Pathways Faculty Coordinator (Advisory, non-voting)

Paloma Arnold, Dean of Student Affairs - SEA Liaison (Advisory, non-voting)

Noel Gomez, Interim Director of EOPS (Advising, non-voting)

Kyle Rasmussen, Veterans Coordinator (Advisory, non-voting)

Robin Goodnough, Academic Senate (Liaison, non-voting)

Luz Reyes-Martin, Executive Director of Public Affairs & Communications (Advisory, non-voting)

Z Reisz, Senior Director of IR, Assessment & Planning (Advisory, non-voting)



Pamela Ralson, EVP Educational Programs (Advisory, non-voting)

1. CALL TO ORDER

1.1 Welcome / Call to Order

1.2 Land Acknowledgement

Before we begin, we would like to acknowledge the Chumash people, who are the traditional custodians of this land. We pay our respects to the Chumash elders, past, present, and future who call this place, the land that Santa Barbara City College sits upon, their home. We are honored to be guests upon this land and are proud to continue their tradition of coming together and growing as a community. We thank the Chumash community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding. *Developed by Mia Lopez, member of the Coastal Band of the Chumash Nation*

1.3 SBCC Mission Statement

Santa Barbara City College welcomes all students. The College provides a diverse learning environment and opportunities for students to enrich their lives, advance their careers, complete certificates, earn associate degrees, and transfer to four-year institutions.

The College is committed to fostering an equitable, inclusive, respectful, participatory, and supportive community dedicated to the success of every student.

2. MEETING PROTOCOL

2.1 Meeting Protocol

The following “meeting etiquette requests” have been designed by the meeting co-hosts to ensure the meeting can proceed in a timely and secure way, while allowing input from members.

- (1) When entering the meeting committee members will initially be in a “waiting room,” which is a feature that will allow the Co-chairs to admit participants and reduce zoom-bombing disruptions.
- (2) All meeting participants will be asked to mute their microphones throughout the meeting unless participating in a discussion. This allows for background noise to be minimized, as well as a smooth transition from one speaker to another so everyone can follow the discussion.
- (3) Members wanting to talk in discussion will be asked to raise their “hand” in the participant section of the Zoom meeting field. The moderating Co-Chair will call on members with their hands raised in order and when there is a natural break in the discussion.
- (4) Members may use the chat feature to ask questions and ask that no discussion take place in the chat so that items can be addressed and recorded in the minutes.
- (5) Members wishing to add an item to the next agenda can email the co-chairs 5 days prior to the meeting,



3. PUBLIC COMMENT

3.1 Public Comment Guidelines

Public Comment: Limited to 2 minutes per speaker unless modified by Co-Chair to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

Raquel Hernandez, ESL:

- Waitlist procedure - creates more equal opportunity for registration, but not equitable

4. Updates

4.1 No Updates at this time

5. DISCUSSION ITEMS

5.1 Approve/review [11/18/20 SEC Meeting Minutes](#): Shelby, Andy, Sachiko, Julio, (Donte abstain) (Margaret) - only 5 voting members present; table to next meeting

5.2 Equity Implications of Having a Standard Minimum Waitlist Size for All Classes

- Draft for [SEC Waitlist Equity Statement](#)
 - Paloma (rep SEM committee) overview:
 - Every class has a waiting list (currently it's up to the department or faculty member)
 - Give students the potential to get into the class
 - Tell us demand/need for class to help shift resources to match student need with offering
 - Automated waitlist:
 - Currently students have to wait, get the email sent to Pipeline, and register within 72 hours
 - If spot opens, they will be automatically added to the class
 - Email and maybe text message to notify
 - Each department determines their own waitlist percentage capacity
 - First day of classes, faculty give add codes. Recommendation would be that they use the waitlist but it is not required.
 - Questions:
 - Faculty currently managing the waitlists and it is up to their discretion; this can work for or against students
 - Payment process is of concern - students are not always able to pay within the 7 days.



- Aim is to notify them by text message and integrate this into the process of adding to the waitlist
 - Potentially raise the topic of not dropping students for non-payment for certain fees (CCPG fees) (expanding beyond 7 days)
 - Could we provide more proactive approaches to helping students make payments and plans to access resources to make payment
- Are we putting a bandaid on something that needs a much bigger overhaul?
- Decision to review the proposal, the pros and cons and then have a workgroup contribute

5.3 AB943 Emergency Funding Amendment Approval

- [AB943](#) formally grants colleges the option to use Student Equity and Achievement (SEA) Program funding to offer emergency aid to students during an unforeseen financial situation that may directly impact a student's ability to persist in their course of study. In order to use funds for this purpose, a college's plan for interventions to students must be written into the Student Equity Plan. *Shelby moved to vote, Julio seconded (Raquel acting as proxy for Chelsea).*
 - YES: Andy, Donte, Julio, Raquel, Sachiko, Shelby
 - NO: 0

 - SEA funds to be utilized as emergency funds
 - One requirement is to have SEC put it into the plan
 - Satisfactory academic progress is in the Ed Code and we cannot modify it; *Roxane will confirm if the 6.0 unit requirement is Ed Code or if it can be flexible to be available to our non-credit students*
 - Designed for emergencies that keep a student from being able to continue their studies
 - Can be awarded more than once in a student tenure but not more than once in a semester
 - Up to \$2500 per student, can be issued directly to the student
 - Housed under the office of equity, most likely design process as a Google form
 - Criteria - academic good standing, proof of emergency need
 - Also incorporates a resource support approach, to supplement the emergency need.
 - *Add feedback into AB doc linked above for SEA to be able to consider the ideas that were discussed today.*

6. ACTION ITEMS

6.1 [Agenda Collaborative Document](#)

- If you have any thoughts or ideas that you would like to address in the following Student Equity Committee meetings, please use this document or contact Roxane and Brittanye by email
 - *Add the date to your item*



7. UPCOMING MEETINGS

January 13	First Week of Term - No Meeting
January 27	3:00 - 4:30 pm
February 10	3:00 - 4:30 pm
February 24	3:00 - 4:30 pm
March 10	3:00 - 4:30 pm
March 24	Spring Break - No Meeting
April 14	3:00 - 4:30 pm
April 28	3:00 - 4:30 pm

8. ADJOURN
