



**Wednesday, May 6, 2020 3:00 - 4:30 pm Minutes- Draft**

**Location: Zoom**

## **STUDENT EQUITY COMMITTEE**

The Student Equity Committee meets the 2nd & 4th Wednesday of each month from 3:00 to 4:30 pm during the Fall & Spring semesters. Due to the COVID-19 crises, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, the SBCC Student Equity Committee has temporarily suspended physical meetings.

### **SEC Charge**

*The Student Equity Committee is charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan. The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds. The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts. The committee works with departments, programs, and the campus community to facilitate activities focused on removing barriers to success and eliminating inequity from students' experiences at our College.*

### **Members**

#### **Attendance:**

Roxane Byrne, Interim Coord. of Equity, Diversity, and Cultural Competency (Administrative Co-Chair, non-voting)  
Brittanye Muschamp, Automotive Services and Technology (Faculty Co-Chair, non-voting)  
Andrew Gil, Academic Counseling (Faculty representative, voting)  
Donte Newman, Communication (Faculty representative, voting)  
Benjamin Reyes, Accounting (Faculty representative, voting)  
Shelby Arthur, International Student Program Advisor (CSEA representative, voting)  
Julio Martinez, Media Technician Learning Resource Center (CSEA representative, interim, voting)  
Sachiko Oates, Noncredit Coordinator (ALA representative, voting)  
Claudia Johnson, Director of Dual Enrollment (ALA representative, voting)  
Vanessa Pelton, Director of Enrollment and Retention Services (ALA representative, voting)  
Elizabeth Imhof, SEA Liaison (voting)  
Elizabeth Imhof, Faculty Resource Center Director (non-voting)  
Margaret Prothero, Guided Pathways Faculty Coordinator (non-voting)  
Arturo Rodriguez, Dean of Student Affairs (non-voting)  
Luz Reyes-Martin, Executive Director of Public Affairs & Communications (non-voting)  
Z Reisz, Senior Director of IR, Assessment & Planning (non-voting)  
Alondra Lazaro Gonzalez, Equity Program Assistant (non voting, note taking)

#### **Absent:**

Chelsea Lancaster, Student Program Advisor EOPS (CSEA representative, voting)



Kyle Rasmussen, Veterans Coordinator (non-voting)  
Paloma Arnold, EOPS Director (non-voting)  
Pamela Ralson, EVP Educational Programs (non-voting)

## 1. CALL TO ORDER

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### 1.1 Welcome / Call to Order

### 1.2 Land Acknowledgement

Before we begin, we would like to acknowledge the Chumash people, who are the traditional custodians of this land. We pay our respects to the Chumash elders, past, present, and future who call this place, the land that Santa Barbara City College sits upon, their home. We are honored to be guests upon this land and are proud to continue their tradition of coming together and growing as a community. We thank the Chumash community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding. *Developed by Mia Lopez, member of the Coastal Band of the Chumash Nation*

### 1.3 SBCC Mission Statement

Santa Barbara City College welcomes all students. The College provides a diverse learning environment and opportunities for students to enrich their lives, advance their careers, complete certificates, earn associate degrees, and transfer to four-year institutions.

The College is committed to fostering an equitable, inclusive, respectful, participatory, and supportive community dedicated to the success of every student.

## 2. ZOOM MEETING PROTOCOL

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### 2.1 Zoom Meeting Protocol

The following “meeting etiquette requests” have been designed by the meeting co-hosts to ensure the meeting can proceed in a timely and secure way, while allowing input from members.

- (1) When entering the meeting committee members will initially be in a “waiting room,” which is a feature that will allow the Co-chairs to admit participants and reduce zoom-bombing disruptions.
- (2) All meeting participants will be asked to mute their microphones throughout the meeting unless participating in a discussion. This allows for background noise to be minimized, as well as a smooth transition from one speaker to another so everyone can follow the discussion.
- (3) Members wanting to talk in discussion will be asked to raise their “hand” in the participant section of the Zoom meeting field. The moderating Co-Chair will call on members with their hands raised in order and when there is a natural break in the discussion.



- (4) Members may use the chat feature to ask questions and ask that no discussion take place in the chat so that items can be addressed and recorded in the minutes.

### **3. PUBLIC COMMENT**

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#### **3.1 Public Comment Guidelines**

Public Comment: Limited to 2 minutes per speaker unless modified by Co-Chair to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

**No public comments were given during this meeting.**

### **4. INTRODUCTIONS**

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#### **4.1 Introduction of 2020-2021 SEC members**

Members will provide a brief introduction of themselves and their role on campus.

### **5. DISCUSSION ITEMS**

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#### **5.1 History of Student Equity Committee**

Z Reisz and Roxane Byrne will provide a brief history of the Student Equity Committee to provide a framework for discussion items. [9-5-2019 SEC Minutes](#)

**The history of the Student Equity Committee was reviewed in order to illustrate the need for restructuring of the committee and provide a clear understanding of the purpose that the committee serves. The history of the 2019 - 2022 Student Equity Plan was reviewed in detail to illustrate the information required and mandated by the Chancellor's Office in the Student Equity Plan and the reasoning for the creation of a Phase 2 Student Equity Plan.**

**The development of an Equity Statement from SBCC was suggested, such as those of other colleges. It was agreed that the creation of an Equity Statement would be revisited by the SEC in the Fall semester. Collection of equity statements from other colleges will be collected for review in the Fall.**

**The work of the Student Equity Committee was discussed. One possibility was the development of work groups based on the 5 metrics outlined by the Chancellor's Office and Student Equity Plan. These work groups would provide in-depth consultation and review of equity on campus.**



## 5.2 Review of SEP 2 Phase Process

### [SEP 2 Phase Process](#)

The Phase 2 Student Equity Plan would be created as a detailed document addressing how to reduce student equity gaps in more disaggregated groups of disproportionately impacted students than what was required by the Chancellor's Office. It would also provide more detailed information and specific campus initiatives to clearly highlight how to reduce and eliminate these equity gaps for disproportionately impacted students than mandated in the 2019-2022 Student Equity Plan provided to the Chancellor's Office.

[Timeline](#) Equity annual report due early January to CCCCCO (should include phase 2 document)

The annual equity plan report is due in December. It was noted that there are 6 meetings until the annual report is due, so it is imperative that members of the committee are engaged and take an active role in the work performed. This committee that writes, reviews, and assess the Student Equity Plan. If this commitment is too large, it was recommended to contact the administrative co-chair.

## 6. ACTION ITEMS

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*Action items are intended to be completed prior to the September 9, 2020 meeting*

### 6.1 Review of 2019-2020 Student Equity Plan (SEP)

#### [2019-2022 SBCC Student Equity Plan](#)

The 2019 - 2022 Student Equity Plan data was briefly reviewed in order to illustrate how to read metrics provided by the Chancellor's office. Each member of the committee was tasked with reading the 2019-2022 Student Equity Plan in order to become familiar with its content and start dissecting what additional information should be provided in the Phase 2 document of the Student Equity Plan.

### 6.2 Review of report on the 2019-20 Vision for Success Diversity, Equity and Inclusion Task Force

#### [Vision for Success Diversity, Equity and Inclusion Task Force](#)

Each committee member was tasked with reading the Vision for Success Diversity, Equity and Inclusion Task Force report in order to become more familiar with its content.

## 7. UPCOMING MEETINGS

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September 9, 3:00 - 4:30 pm

September 23 3:00 - 4:30 pm



October, 14 3:00 - 4:30 pm  
October, 28 3:00 - 4:30 pm  
November 11 Veterans Day- Campus Closed  
November, 25 3:00 - 4:30 pm  
November Special Meetings: (Discussion)  
December, 9 3:00 - 4:30 pm

## **8. ADJOURNMENT**

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### **8.1 Adjourn meeting**