

## HOW TO APPLY

Applications to the Associate Degree Nursing Program are accepted during specified cycles only. The acceptance cycles are:

FALL Entry – January 15 through January 31      SPRING Entry – July 1 through July 15

If the last day of the application period falls on a weekend or holiday, the deadline will extend to the next business day.

Applications are to be mailed to (must be **postmarked** by the application deadline):

School of Nursing  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109

The following must be included:

- The Nursing Program Application
- The Nursing Program Checklist
- The supporting documentation form for the criteria/criterion the student qualifies for, if applicable
- Official transcripts **from all colleges attended\*** are required, excluding Santa Barbara City College (SBCC transcripts will be obtained internally after application is received). \*if you list a college attended on either your college application or nursing application, you must submit transcripts.
- One set only of official transcripts (from all colleges attended-see above) is required, in whichever format is most readily available. **Electronic transcripts are preferred**, follow these instructions to have the transcripts submitted by the college(s) attended <https://sbcc.edu/transcripts/incomingtranscripts.php>. If only a hard copy in sealed envelope is available, include with nursing application. **Exception:** IF all of your up-to-date transcripts are already in the transcript database, you are not required to submit them again. Your pipeline account (in the student records tab) will show which transcripts are in the transcript database.
- Official (sealed) high school transcripts (waived if degree is posted on college transcripts).
- English prerequisite: If English coursework was **not** taken at Santa Barbara City College, you **must** submit this **Form**. Instructions for the **Form**. If course taken prior to 2000, a detailed course syllabus/outline from the catalog year the course was taken is required.
- If your English requirement is met with an AP Score, please [CLICK HERE](#) for information about submitting the AP Score.
- Copy of LVN license, if applying to the LVN to ADN bridge.
- Copy of CNA, EMT, Phlebotomy, etc. certifications (licenses) if applicable.
- If you have never attended SBCC, you must apply to the college, which may be done online at [www.sbcc.edu/apply](http://www.sbcc.edu/apply).

### ATI TEAS results:

ATI TEAS results are required at the time of application. Independent of the application, your ATI TEAS results must have been received directly from ATI (a copy from the student is not accepted) if the ATI TEAS test was taken at a testing site other than SBCC. If taken at SBCC, the results are received the day of testing. **Only the first TEAS attempt** is accepted; this is a condition of a grant received to pay for the TEAS tests taken at SBCC.

### What Happens Next:

All applicants will be notified of their status through the email address provided on your nursing application. Please allow up to two and a half months for your application to be reviewed, evaluated, and processed.

Applicants **will not be contacted** during the application review period.