



SANTA BARBARA CITY COLLEGE – Cashier’s Office
 721 CLIFF DRIVE – SS-150, SANTA BARBARA, CALIFORNIA 93109

Petition for Course Material Fee Exemption

This is a formal request to waive a required Course Material Fee. This waiver may be permitted in certain circumstances, such as re-taking a course or procurement of materials from an alternative source.

Fill out this form accurately and completely, save form and email as an attachment via your Pipeline email account to cashiers@sbcc.edu. Your petition will be reviewed and a confirmation of approval/denial will be sent to your pipeline email address within ten business days. The petition will be returned if any pertinent information is missing.

Student Information:

SBCC Student ID K# _____ First Name _____
 Last Name _____
 Telephone _____ Email _____@pipeline.sbcc.edu

Course Information:

Select Semester(s) for which Exemption is requested:

Fall _____ (Year) Spring _____ (Year) Summer I _____ (Year) Summer II _____ (Year)

CRN # _____ Course Name _____

Instructor Name _____

Reason for Exemption:

I am re-taking the course and already have materials from my last enrollment

I have procured the required materials on my own

Additional Information _____

I have attached supporting documentation (not required)

I hereby declare under penalty of perjury that the above statement is true:

Signature: _____

Date: _____