One College: Accessing Drop Rosters

Drop any student who never attended your class. Do NOT drop a student who attended and for who you have recorded any positive attendance hours.

Login to your SBCC Pipeline at [http://www.sbcc.edu/](http://www.sbcc.edu/). If you need assistance in logging in to your Pipeline, follow the instructions at “Find and set up your account here.”.

Select the “Faculty” tab.
Click on “Class Management” and then “Drop Rosters”

Select the term and click “Submit”.

Select the students who never attended your class that you wish to drop.
If you have students to drop who never attended your class, click on “Submit Students”. If you do not have any students to drop as no shows, select the “No Drops to Report” button.