

## **Admissions & Records: Academic Renewal Petition**

## Step 1: Provide student contact information

Units renewed:

SSC Designee:

SBCC Pipeline Email: Telephone:  Will you be applying for transfer to a University/College?  Yes No If yes, for which semester/year?:  Step 2: Review the eligibility criteria for consideration of Academic Renewal according to SBCC AP 4240.  1. Submit the petition at least 6 months after the end of the semester or session during which the course(s) to be renewed is/ are completed.  2. Only substandard letter grades (P+/D/D-/F/FW) earned at SBCC are eligible for renewal. Renewal may not be applied to any course that has been used to satisfy Associate Degrees, Certificates, CSU-GE Breadth, or other program requirements.  3. Academic renewal may be requested for a maximum of 30 units.  4. Demonstrate evidence of recent academic success with completion of 6 semester units with a 2.00 GPA taken after the course(s) to be renewed. Any grade posted as C or higher or P will count toward this requirement.  5. Students using coursework from another regionally accredited college to demonstrate recent success must submit an official transcript. To submit an official transcript, see sbcc.edu/transcripts/incomingtranscripts.php for details. To confirm your official external transcript is already on file, see sbcc.edu/admissions/files/incomingtranscripts.php for details. To confirm your official external transcripts with a 2.80 cm. Provided to the promoter of the provided students at SBCC must have an Academic Counselor sign the petition.  Counselor signature:  Course  Total units previously renewed:  Course  Term/Year  Units  Total units requested:  Are you using external transcripts to qualify for renewal?  Yes, they are already on file or have been ordered  They are a						SB	CC ID: K			
Will you be applying for transfer to a University/College?	SBCC Pipeline Email:	@pipeline.s	bcc.edu	Alternat	ive email:					
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Submit to diplomas@sbcc.edu or mail to Attn: Admissions & Records, 721 Cliff Dr, Santa Barbara, CA 93109	Total units requested:  Upon approval, the student's recor other unit commitment. All wapprove our Academic Renewants  Step 3: I have read the academic record for the state of the state o	ord will be annotated so th work, however, will remain l al policy. This determination Renew the above informa the courses listed	nat it is readily ending it is readily ending it is readily ending in made by the all may impact fition about	vident to all users of the ermanent record to ins e respective transfer in nancial aid eligibility au t Academic Re	e record that ure a true and stitution. Onco nd satisfactory	no units allo I complete a e granted, a a academic p	or or eviated by acac academic histo cademic renew progress (SAP)	have been order lemic renewal will a ry. SBCC does not gwal may not be revenue that it be	ed apply toward units for guarantee that other ersed. Petitioning for applied to m	or graduatio colleges wi r Academic

Date:

Processed/Notified

Rev. 1/26/24