



**SANTA BARBARA CITY COLLEGE**  
**Cashier's Office**  
 721 CLIFF DRIVE – SS-150  
 SANTA BARBARA, CA 93109

RECEIVED BY CASHIER'S OFFICE:
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## Petition for Payment Plan for Past Due Balances

This is a formal request for a Payment Plan specifically for a SBCC student account with an outstanding balance and current financial hold. A payment plan for an outstanding balance may be permitted in certain circumstances such as, but not limited to: Federal Pell/Loan Pullbacks, Residency Reclassification, loss of income, etc. Students must provide a personal statement detailing any circumstances that may be used for consideration of this petition. Any extenuating circumstances listed may require supporting documentation and must be submitted with this request.

Payment plans for Past Due Balances will only allow you to register for the upcoming/current semester only. If you would like to register for the semester following, you must complete your payment plan and have no outstanding debts to SBCC.

Past Due Payment Plans are administered through Nelnet Business solutions. This is an interest-free plan with a non-refundable \$25 setup fee.

Past Due Payment Plans will result in Transcript and Graduation Holds on the student account. The hold will not be removed from the student account until the Past Due balance is paid in full.

The petition will be returned if any pertinent information is missing.

### STUDENT INFORMATION

**Name:** \_\_\_\_\_ **SBCC ID:** K \_\_\_\_\_

**Pipeline Email:** \_\_\_\_\_@pipeline.sbcc.edu **Telephone:** \_\_\_\_\_

**1. Which semester do you intend to register for? (Circle one)** Spring 2020    Summer I/II 2020    Fall 2020

### 2. PERSONAL STATEMENT:

*Write below or attach a detailed written statement explaining why you are submitting this request. Please explain how you will also pay for your future tuition and enrollment fees.*

3. Have you met with your Financial Aid advisor? (Circle one)

YES

NO

Please select any financial services you expect to receive:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

CCPG (California Promise Grant)

Federal Pell and/or SEOG Grant

Scholarships (Specify type below)

Other:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

SBCC Foundation Promise

Financial Aid Loans

None / Not Applicable

If you selected **NO** on question 3, please state why:

*Failure to complete a FAFSA or Financial Aid application may result in your petition being denied*

4. Have you attached a copy of your Student Education Plan (SEP)? (Circle one)

YES

NO

*Submitting your SEP is not mandatory however, it may help you demonstrate your academic goals at SBCC. If you do not have an SEP, please contact your Academic Counselor.*

To find your SEP:

Login to Pipeline > Select "Student" tab > Select "Course Planning" > Select "Degree Works" > Select "Plans" tab

### 5. Processing times & Acknowledgement

By submitting this form, I acknowledge that all information submitted is true and accurate. I acknowledge I have read and agreed to the requirements of this petition. Any questions and/or changes regarding this petition should be directed immediately to [cashiers@sbcc.edu](mailto:cashiers@sbcc.edu). Communications regarding the status of this petition will be communicated via the contact information provided on this petition.

I understand that the petition may take up to 10 business days to process. Student Finance is unable to accommodate requests for priority processing.

Failure to follow or agree with the terms of this agreement may result in the return or denial of this petition.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Petitions may be submitted in person, by mail or fax, as follows:

Santa Barbara City College, Cashier's Office

721 Cliff Drive SS-150, Santa Barbara, CA 93109-2394, Fax: (805) 897-3576

*Please retain a copy for your records*