

**Santa Barbara City College**  
**Budget Resource Allocation Committee (BRAC)**  
**Meeting Minutes**  
**Press Box #3**  
**1/25/2019**

MEMBERS

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services **Not Present**
- James Zavas, Controller
- Alan Price, Dean Educational Programs / ALA
- Nicole Hubert, Student Finance Manager / ALA
- Liz Auchincloss, Technology Services Specialist / CSEA **Arrived Late**
- Mike Gonella, Instructor and Chair **Not Present**
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator / CSEA
- Student Representative **Not Present**
- Student Representative **Not Present**
- Cesar Perfecto, Assistant Controller (non voting)
- Lisa Saunders, Accountant (non voting) **Not Present**
- Brian Moreno, Administrative Assistant IIIC (minutes) (non voting)

AGENDA

- 1) Minutes approved
- 2) Budget Requests
  - A) **Substitute for Sarianna Fry** approved. Numbers rounded to nearest \$500. James-budget needs to be in place for substitutes.
  - B) **Substitute for Sandra Poblano** approved. Numbers rounded to nearest \$500
  - C) **Substitute for Chris Turner** approved. Numbers rounded to nearest \$500. Chris Turner's position involves considerable skill. Highest paid sub amount although necessary.
  - D/E) **Increase Instructional Supply Budget for Multimedia Arts and Technology and Psychology and Math Academic Software Budgets.** Priscilla gave detailed document supporting the need for increased budget (\$2,000). Argument supported substantially by Priscilla. Suggest supporting this and putting it into ongoing movement. Use \$2,000 increase as standard number for increasing budgets. Increase for instructional software. IT wants to take over this in his budget. IT supports this movement. By putting in departments budget it gets reviewed more often to make sure it's still usable. Mentioned this should be attributed to actual budget its applicable to. IT could manage but should have contact with department. Mentioned this should be in program review. IT should have a say in what software/applications are used. James will meet with Jason to discuss department codes used. Line in budget to identify software codes. Someone in

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department should ok and check which software is being used. Reasoning for use of instructional material should be presented for review by committee. Scope of utilization should be reviewed for value. Program code piece, budget process. Suggestion that account code should be created so that Jason can run reports through Simpler. First step to create new account (District Software, Software Contracts Account). Way of better tracking software used which should grow in next year. IT should be able to review software to make sure it's still in use and up-to-date. Lottery can be used to cover some supplies. Suggestion training to differentiate between instructional and non-instructional supplies.

### **3) Governor's Proposed Budget**

- A) The proposed 3.46% COLA is a preliminary number.
- B) Decline in FTES, increased Student Success although the allotment for student success is capped, cannot be grown exponentially. FTES are coming in lower than expected. Previous projections had them remaining flat in 2018-19 but they are currently 2% lower than the prior year. Expenditures however should also be lower than originally in the budget.
- C) The proposal includes an expansion of AB19 funding. Should add revenue for us. AB19 is intended to help first-time, full-time students. The State wants this to be used towards tuition.
- D) \$3B towards reduction in STRS. This is Non-Prop 98 money, meaning it doesn't reduce the funds available to Community Colleges. \$700m to buy down rates STRS. Increase in contributions directly to STRS.
- E) Currently no one-time funding for deferred maintenance. Might need new way to fund program review items.
- F) Currently no funding for PE Building--looking to release more state bond funds. SBCC needs to get back on the list for this.
- G) Providing working parents with more money for financial aid (direct impact). Should help with time-driven success. No direct increase in revenue for the District.

\*James putting together simulation with proposed budget numbers.